

Tri-Community Ambulance Service - Explorer Post 715

3rd Person Standard Operating Procedure

(Approved by the TCAS Board of Directors on: 08 Feb. 05)

1. Explorer may be on duty between the hours of:
 - Friday & Saturday & During Break of School (Winter, Spring, and Summer) = 0800 – 0000 hrs.
 - Sunday = 0800 – 2100 hrs.
 - School/Week nights (Mon.-Thurs.) = 1600 – 2100 hrs.
2. Explorer will be trained in CPR, Bloodborne Pathogen, and HIPPA training prior to duty as a 3rd person.
3. Explorer will have permission from EMT-Post Field Advisor of Duty Crew and is responsible to sign up with that EMT-Post Field Advisor in advance.
4. Explorer will not be left alone/unsupervised at any time during duty shift.
5. Explorer will wear appropriate clothing. Such as Black/Navy blue pants; dark colored shirts, Explorer shirt, etc. and dark work boots. **NO SHORTS**
6. Explorer will follow all verbal orders of the Duty Crew.
7. In the event of a call involving serious trauma, i.e. shooting, stabbing, MVA, or a Code-0, etc., the Duty Crew may elect to not allow the Explorer to ride in the back of the ambulance, whereas the Explorer is to remain in the ambulance front seat – not allowing patient access.
8. Only one Explorer will be allowed to pull duty with a crew at a time, and will remain under the direct supervision of the EMT-

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Post Field Advisor at all times. TCAS Duty Crew (EMT & Driver) will consist of both a Male & Female Member.

9. Explorers are not allowed to show-up on-scene during TCAS Calls, unless on-duty with a crew.

The following Post BY-LAW changes were mutually agreed upon by the Explorer Post Chairman-Ken Devole, Advisors-Keith Hall & Katie Sullivan on 1/28/05

1. Building Keys: TCAS will not issue to Explorers.
2. No un-authorized visits/hanging out: Explorers are only allowed on TCAS premises when; 1-they are on a duty crew, and 2-are at an official Explorer function, i.e. meetings, training session, fundraisers, etc
3. Age Limits: Explorer Age limits are 14-17 years old. Once an Explorer turns 18, they have 2 options; 1: join TCAS as a regular Member, or 2: be officially removed from the Post as an Explorer.
4. Premise & Smoking Restrictions: TCAS Bunk Rooms, Laundry Room, and Computer Access are OFF-LIMITS to Explorers. Smoking is NOT ALLOWED on any part of TCAS Premises or during any Post functions away from TCAS Premises.

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The following Post by-law changes were mutually agreed upon by TCAS Board of Directors, Paul Ast, & Margaret Blake on 11/8/05.

1. Field Advisor EMT shall be male to male explorer or female to female explorer, 2nd field advisor may be either sex.
2. Explorers must follow the two-tier supervision policy with the supervising EMT and approved field advisor.
3. All field advisors must complete the child protection program as required by the Boy Scout office.
4. The only exception will be if the explorer has an approved EMT (by TCAS) in their immediate family (i.e. mother, father, brother, or sister). 2nd field advisor would not be required
NOTE: Such family member must supervise all explorer activities.
5. Step-children shall not be included in this policy and must follow 2 tier supervision policy
6. Approved drivers (field advisor) shall only be considered the 2nd person in supervision.

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Approvals:

Explorers Advisor Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

My signature below certifies that I fully understand and agree adhere to above SOP.

Explorer Signature: _____ Date: _____